

**Redboine Watershed District  
Board Meeting #04/2324 Minutes  
October 20, 2023 - 9:30AM  
Breakaway Restaurant - Carman, MB**

<b>Present:</b>	District Chairperson	M. Piper	Present
	Lower Assiniboine SD Chair	D. Nott	Present
	La Salle River SD Chair	S. Pelletier	Present
	Boyne River SD Chair	R. Marginet	Absent
	Boyne River SD Vice-Chair	N. Sundell	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Present (via Zoom)
	District Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	Project Manager	J. Corvino	Present
	Resource Technician	R. Nichol	Absent
	GROW Technician	A. Spellman	Present
	PWCP Coordinator	T. Hemphill	Present (via Zoom)
	MB ECC Watershed Planner	D. Timmerman	Present
	MB ECC Watershed Planner	C. Cuvelier	Present

**1.0 Call to Order by Chairperson**

Chairperson M. Piper called the meeting to order at 9:30am, and introductions were made.

**2.0 Approval of Agenda**

**RESOLUTION #1/4/2324**

Moved by: C. Morgan  
Motion to approve the agenda as presented.

**CARRIED**

Seconded by: S. Pelletier

**3.0 Approval of Minutes**

**RESOLUTION #2/4/2324**

Moved by: D. Nott  
Motion to approve the minutes from the previous meetings as presented.

**CARRIED**

Seconded by: C. Morgan

**4.0 Delegations**

**4.1 – 2023 MAW Watershed Builder Award Winner**

As a special announcement from Staff, W. McTavish was introduced as the 2023 MAW Builder Award Winner and was congratulated by the Board and Staff.

## 5.0 Administration & Program Reports

### 5.1 - Manager's Report

The Manager presented an updated report on the status of programs and projects that are ongoing.

### 5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statements. The Board was shown the ongoing list of GROW Program projects from the 2023-24 project year.

### 5.3 - Project Manager's Report

The Project Manager's Report was presented to the Board. The report included updates on the GROW Program, PWCP Program, education programs, and other RBWD ongoing programs.

### 5.4 - Technician's Report

The Technician's Report was presented to the Board by the GROW Technician. Current and upcoming projects were discussed.

#### **RESOLUTION #3/4/2324**

Moved by: S. Pelletier

Motion to accept the Administration & Program Reports as presented, and to approve the Financial Report including the list of expenditures totaling \$99,558.47.

*\*See Attached: Administration & Program Reports*

#### **CARRIED**

Seconded by: D. Nott

## 6.0 Reports from Committees

### 6.1 Watershed Planner Report

D. Timmerman presented the Provincial Report at the Board Meeting. No paper copy of the report was produced due to the MB Government Election Blackout. D. Timmerman introduced C. Cuvelier as the new watershed planner for RBWD. The Board and Staff thanked D. Timmerman for his years of assistance as the RBWD planner and welcomed C. Cuvelier to the role.

### 6.2 Employee Committee Report

#### 6.2.1 PWCP Coordinator Hiring Update

T. Hemphill was introduced as the new PWCP Coordinator for RBWD who officially started on Sept. 25, 2023.

## 7.0 Business Arising from Previous Meetings

### 7.1 Official Adoption of E-Motions

The Board officially adopted the E-Motions that have been passed since the last regularly scheduled Board Meeting.

#### **RESOLUTION #4/4/2324**

Moved by: S. Pelletier

Motion to officially adopt E-Motion #01/EM/2324 "PWCP Coordinator Hire" that was passed via e-mail on September 18, 2023.

#### **CARRIED**

Seconded by: D. Nott

## 8.0 New Business

### 8.1 RBWD Expansion Update

The Board was given the most recent update from the Province on the status of the current district expansion. There are 4 new municipal partners for the district and the official start date for the new members is still targeted for April 1, 2024.

### 8.2 2024 RBWD Watershed Award - Nominations

The Board was reminded of the timeline for announcing the 2024 RBWD Watershed Award winner, and was tasked to begin submitting nominations for the award. Nominations will be accepted during the 2023-24 Fall Sub-District Meetings

### 8.3 Program Cost-Share Discussion

The Board was given information on the cost-share ratios for the different programs offered by RBWD. They were informed of the ongoing discussions between districts about making the cost-share ratios more similar across the programs.

#### **RESOLUTION #5/4/2324**

Moved by: S. Pelletier

#### **CARRIED**

Seconded by: D. Nott

Motion to update the Program Cost-Share Ratios and harmonize funding to match the 85% support provided by the PWCP Program across district programming where possible. The updated Program Cost-Share Ratio will take effect beginning April 1, 2024.

### 8.4 2023-24 Financial Audit - Service Providers

The Board discussed the level of service being given during the annual audit process from the current auditors. Staff is happy with the audit process under the current auditors and has been in contact with them regarding a quote for future service. The Board will review the quote provided once it is received at the office, and will make a decision on the 2023-24 Auditor at the next Board Meeting.

### 8.5 Red River Basin Gala Fundraiser (South Chapter - Holiday Gala)

The Board was given the information about the Red River Basin Commission South Chapter's annual fundraiser gala. Discussion was held on both the south and north chapter fundraiser events and the value of the both the event and the partner relationship with RRBC.

#### **RESOLUTION #6/4/2324**

Moved by: S. Pelletier

#### **CARRIED**

Seconded by: W. McTavish

Motion to reserve a table for 8 at the cost of \$595.00 at the 2023 South Chapter Holiday Gala in Morris on November 16, 2023. Seats for the table will be offered to Board & Staff on a first come, first served basis at no cost.

#### **RESOLUTION #7/4/2324**

Moved by: W. McTavish

#### **CARRIED**

Seconded by: S. Pelletier

Motion to reserve a table for 8 for the district annually at both the RRBC South & North Chapter Gala Fundraisers. Tickets to the tables each year will be offered to Board & Staff on a first come, first served basis at no cost.

## 8.6 MB Beef Producers - Feed Testing Partnership / AGM (Feb. 2024)

The Board was given information regarding a proposed partnership with MB Beef Producers to offer equipment and resources for feed testing and nutritional information to producers. MB Beef Producers would supply the equipment and the resources, and the district would act as a location for producers to go for access to the equipment and the resources. Discussion was held on the upcoming MBP AGM/Conference in February 2024 and the benefits of having staff attend to help promote the district and the partnership opportunities that exist.

### **RESOLUTION #8/4/2324**

Moved by: N. Sundell

### **CARRIED**

Seconded by: W. McTavish

Motion to enter into a partnership agreement with MB Beef Producers to be a forage testing resource centre for producers. MBP will provide the equipment and the resources that producers will need, and RBWD will store the equipment and look after providing producers with access.

### **RESOLUTION #9/4/2324**

Moved by: S. Pelletier

### **CARRIED**

Seconded by: N. Sundell

Motion to send the District Manager and the GROW Technician to the MB Beef Producers AGM/Conference in Brandon on Feb. 8-9, 2024. The District will cover the cost of registration and accommodation for staff that are attending.

At this time in the meeting, M. Piper asked the Board Members to think of possible resolutions for the MAW Resolutions Committee at the upcoming MAW Conference, and he announced that he would be stepping down as Executive Board Chair at the RBWD AGM in February 2024.

M. Lowdon & T. Hemphill, who were in attendance via Zoom, left the meeting.

## 9.0 Information & Correspondence

### 9.1 Sub-District Meeting Schedule

Board members were shown the schedule for the upcoming 2023-24 Fall Sub-District Meetings, as well as the information that will be presented to the Sub-districts in each meeting.

### 9.2 Next Meeting: December 4, 2023 (MAW Conference)

Staff will be booking a reservation for the next Board Meeting which will take place at the MAW Conference. The meeting will be scheduled to start roughly 1 hour after the end of the conference activities on Monday, Dec. 4.

## 10.0 Adjournment

### **RESOLUTION #10/4/2324**

Moved by: W. McTavish

### **CARRIED**

Motion to adjourn the meeting at 12:30 pm.

Minutes Approved By:

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Board Chairperson: M. Piper

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Financial Administrator: A. Smith