

**Redboine Watershed District
Board Meeting No. 5/2122 Minutes
December 17, 2021 – 9:30am
Breakaway Restaurant - Carman, MB**

Present:	District Chairperson	M. Piper	Present
	La Salle-Assiniboine SD Chair	S. Pelletier	Online
	Boyne River SD Chair	G. Vigier	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Online
	Manager	J. Reid	Present
	Resource Technician	R. Nichol	Present
	Financial Administrator	A. Smith	Present
	GROW Coordinator	J. Corvino	Present
	MB ARD Watershed Planner	D. Timmerman	Present
	RBWD Watershed Award Winner	G. & V. Turner	Present
	MAW Watershed Builder Award Winner	R. & M. Wood	Present

1.0 Call to Order by Chairperson

Chairperson M. Piper called the meeting to order at 9:35am.

2.0 Approval of Agenda

RESOLUTION #1/5/2122

Moved by: W. McTavish

Motion to approve the agenda as presented.

CARRIED

Seconded by: G. Vigier

3.0 Approval of Minutes

RESOLUTION #2/5/2021

Moved by: G. Vigier

Motion to approve the minutes from the previous meeting as presented.

CARRIED

Seconded by: S. Pelletier

4.0 Delegations

RBWD Watershed Award Winners G. & V. Turner were present to talk to the board about their projects, their operation, and to be officially presented with the 2021 RBWD Watershed Award. MAW Watershed Builder Award Winner and previous LSRBCD Board Chairman R. Wood were

present to talk with the board and to be officially recognized and congratulated on his retirement from the LSRBCD/RBWD after 20 years of service to the district.

5.0 Administration & Business reports

5.1 - Manager's Report

The Manager presented an update on various projects and programs since the last Board Meeting, including details on the status of the Living Labs Program, Conservation Trust projects, and GROW Trust programs.

5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including updated Expenses to Date, Financials, Income Statement, as well as the current Bank and Credit Card Statements.

RESOLUTION #3/5/2122

Moved by: S. Pelletier

CARRIED

Seconded by: M. Lowdon

Motion to approve the Administrator's report including list of expenditures totaling: \$145,726.86.

5.3 - Technician's Report

The Board was given the updated Technician report including a list of ongoing projects in each sub-district.

5.3 - GROW Coordinator Report

The Board was given the updated project report for the GROW Program, including the updated expenses. Project work is still underway, and site checks for incentive payment projects have started. Staff has been using the RBWD UAV to provide aerial footage of project sites to aid in site checks and information collection.

6.0 Reports from Committees

6.1 Watershed Planner Report

D. Timmerman gave a report from the Province including a discussion on the value of the NRCS Soil Health information for continuing to develop the RBWD Soil Health programs.

6.2 Employee Committee Report

The Employee Committee met on Nov. 26, 2021, to meet with staff and conduct Employee Evaluations. The Board discussed the committee recommendations.

RESOLUTION #4/5/2122

Moved by: W. McTavish

CARRIED

Seconded by: C. Morgan

Motion to move to an In-Camera Session of the Board.

RESOLUTION #5/5/2122

Moved by: C. Morgan

CARRIED

Seconded by: G. Vigier

Motion to end the In-Camera Session of the Board.

RESOLUTION #6/5/2122

CARRIED

Moved by: G. Vigier

Seconded by: C. Morgan

Motion to accept & approve the Employee Committee recommendations that were discussed during the In-Camera Session of the Board. The approved recommendations are as follows:

EC #1: The Employee Committee recognizes the contributions made by R. Nichol in the capacity as Resource Technician. The Employee Committee recommends that R. Nichol be moved up one position on the RBWD Pay Scales to \$30.50/hour with the salary increase to take effect on January 1, 2022.

EC #2: The Employee Committee recognizes the contributions made by A. Smith in the capacity as Financial Administrator. The Employee Committee recommends that A. Smith be moved up one position on the RBWD Pay Scales to \$23.00/hour with the salary increase to take effect on January 1, 2022.

EC #3: The Employee Committee recognizes the contributions made by J. Reid in the capacity as District Manager. The Employee Committee recommends that J. Reid be moved up one position on the RBWD Pay Scales to \$39.50/hour with the salary increase to take effect on January 1, 2022.

EC #4: The Employee Committee recommends that RBWD follow the guidelines laid out by the Federal and Provincial Governments and adopt Truth & Reconciliation Day (Sept. 30th) as a paid holiday.

EC #5: The Employee Committee recommends Policy #3.06 (Job Description - Administrator) be updated to reflect the current duties of the Administrator more appropriately. The Committee recommends that the RBWD Board adopt the draft of Policy #3.06 as prepared by staff.

EC #6: The Employee Committee recommends that the RBWD Board begin the process to hire a GROW Technician to assist with GROW Program and General Program delivery.

7.0 Business Arising from Previous Meetings

7.1 RBWD Expansion Update

The Board was provided with an update on which RMs provided their approval of the proposed expansion plan for the district. The RM of Rosser, RM of Woodlands, and RM of St. Francis Xavier were the 3 RMs that passed motions to join the district. Additional work is now being done to finalize the membership agreements and have everything set in regulation for the anticipated date of official expansion on April 1, 2022.

7.2 Ag Action BMP 503 Top-Up Program

The Board was shown the draft program for the new Top-Up program for landowners who have successfully applied to the Ag Action program for BMP 503.

RESOLUTION #7/5/2122

CARRIED

Moved by: G. Vigier

Seconded by: S. Pelletier

Motion to approve and adopt the new Ag Action BMP 503 Top-Up Program as presented.

8.0 New Business

8.1 RBWD GROW Committee Establishment

The RBWD Sub-Districts appointed members to the new GROW Committee at the November SD Meetings and made recommendations to the Board for landowner/producers to appoint.

RESOLUTION #8/5/2122

CARRIED

Moved by: M. Lowdon

Seconded by: C. Morgan

Motion to approve the Board & SD Appointments to the RBWD GROW Committee and to extend invitations to the following landowner/producers: Swan Lake First Nation, F. Dunn, and C. Pshebniski.

8.2 RM of Dufferin Request for WTC Support

The Board reviewed the request for support from the RM of Dufferin for their Wetland Tax Credit Program.

RESOLUTION #9/5/2122

CARRIED

Moved by: W. McTavish

Seconded by: G. Vigier

Motion to approve the request from the RM of Dufferin and renew RBWD support for the Wetland Tax Credit program at \$5,000 per year for the 3-year period 2022-2024.

8.3 2022 RBWD Watershed Award

The Board discussed the idea of moving up the timeline for awarding the RBWD Watershed Award. The idea of presenting the award annually at the RBWD AGM was discussed and was preferred due to the ability to promote the award winner and the district for a longer period throughout the year before the annual MAW Conference.

RESOLUTION #10/5/2122

CARRIED

Moved by: G. Vigier

Seconded by: W. McTavish

Motion to award the 2022 RBWD Watershed Award to L. Lesage and to present the award at the RBWD AGM in February 2022.

8.4 RRBC Conference - January 2022

M. Lowdon and M. Piper expressed interest in attending the RRBC Conference in January of 2022 using the virtual option that is available. Staff will register the two board members for the conference.

9.0 Information & Correspondence

9.1 2021-22 Board Meeting Schedule

The Board was given the current draft of the 2021-22 Meeting Schedule.

9.2 Next Meeting: February 25, 2022

The next Board Meeting will be on Feb. 25, 2022, at the RBWD AGM. The location will be determined in January and will be based on Provincial restrictions and recommendations for public gatherings.

10.0 Adjournment

RESOLUTION #11/5/2122

CARRIED

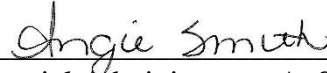
Moved by: G. Vigier

Motion to adjourn the meeting at 11:15am and transition to the Board Christmas Lunch.

Minutes Approved By:



Board Chairperson: M. Piper



Financial Administrator: A. Smith