

Redboine Watershed District
Board Meeting No. 1/2324 Minutes
May 5, 2023 - 9:30AM
Carman Golf & Curling Club - Carman, MB

Present: District Chairperson	M. Piper	Present
Lower Assiniboine SD Chair	D. Nott	Present
La Salle River SD Chair	S. Pelletier	Present (via Zoom)
Boyne River SD Chair	R. Marginet	Present
Morris-Norquay SD Chair	C. Morgan	Absent
Morris-Norquay SD Vice-Chair	D. Middleton	Present
Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
Provincial Appointee	M. Lowdon	Absent
District Manager	J. Reid	Present
Financial Administrator	A. Smith	Present
Project Manager	J. Corvino	Present
Resource Technician	R. Nichol	Absent
GROW Technician	A. Spellman	Present
MB ARD Watershed Planner	D. Timmerman	Present
LSRBCD Past Chairman	R. Wood	Present

1.0 Call to Order by Chairperson

Chairperson M. Piper called the meeting to order at 9:35am. Introductions were made for LSRBCD Past Chair R. Wood and the current RBWD Board Members. R. Wood was invited to attend the meeting to get an update on how things are going at the district.

2.0 Approval of Agenda

RESOLUTION #1/1/2324

Moved by: D. Middleton
 Motion to approve the agenda as presented.

CARRIED

Seconded by: W. McTavish

3.0 Approval of Minutes

RESOLUTION #2/1/2324

Moved by: R. Marginet
 Motion to approve the minutes from the previous meeting as presented.

CARRIED

Seconded by: D. Middleton

4.0 Delegations

No Delegations were present.

5.0 Administration & Business reports

5.1 - Manager's Report

The Manager presented an updated report on the status of programs and projects that are ongoing. Discussion was held on the 2B Trees program and some potential woodlot management workshop ideas were given for staff to investigate.

5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including the Financial Report, Budgeted Expenses to Date, and current Credit Card Statements.

RESOLUTION #3/1/2324

Moved by: W. McTavish

CARRIED

Seconded by: S. Pelletier

Motion to approve the Administrator's report including list of expenditures totaling: \$121,282.18.

5.3 - Project Manager's Report

The Project Manager's Report and updated GROW Program project expenses were presented to the Board. Discussion was held on the PWCP and how much staff time is being taken up by performing PWCP tasks.

5.4 - Technician's Report

As the Technician was unable to attend the meeting, the Technician's Report was presented to the Board by staff. Board Members were encouraged to send questions directly to the Technician for more information.

RESOLUTION #4/1/2324

Moved by: D. Nott

CARRIED

Seconded by: W. McTavish

Motion to accept the Administration & Business Reports from RBWD Staff as presented.

6.0 Reports from Committees

6.1 Watershed Planner Report

D. Timmerman presented the Provincial Report from April at the Board Meeting. Discussion was held on recent expansion and recent meetings between the Province and additional RMs looking at joining the district.

7.0 Business Arising from Previous Meetings

7.1 District Expansion - News Release

The Board discussed the recent expansion to include the RM of Macdonald and the RM of Roland and were shown the News Release from the Province that officially announced the expansion. Staff explained that project applications and site visits in the 2 new RMs are already underway for projects that aim to be completed this summer.

7.2 2023-24 Grant Allocation & Budget Approval

The Board was shown the 2022-23 Final Allocation letter showing the Expansion Grant of \$38,000 that was provided to RBWD on March, 30, 2023. They were also shown the 2023-24 Grant Allocation letter for the 2023-24 Grant of \$338,000 and the 2023-24 Final Budget.

RESOLUTION #5/1/2324

CARRIED

Moved by: S. Pelletier

Seconded by: D. Middleton

Motion to approve and adopt the RBWD 2023-24 Final Budget as presented.

*** S. Pelletier left the meeting due to a prior commitment. ***

7.3 Electrical Quotes for Shop - Heating Upgrades

The Board discussed the quotes submitted by Badger Electric and Lohr Electric for upgrades and additions to the shop electrical. Board Members discussed the quality of breakers, and availability of Stab-Lock breakers. The Board expressed interest in accepting the quote from Badger Electric as it included upgrading the existing panel in the shop to SQD breakers.

RESOLUTION #6/1/2324

CARRIED

Moved by: D. Middleton

Seconded by: D. Nott

Motion to accept the quotes from Badger Electric for the upgrades and additions to the electrical infrastructure in the shop, pending confirmation that the quote from Lohr Electric does not include upgrading the breakers from Stab-Lock to SQD.

*** Staff Note: RBWD Technician received confirmation from Lohr Electric on May 5, 2023, that the quote submitted did not include upgrading the breakers. Badger Electric was then informed their quotes were accepted. ***

7.4 Quote for Window Coverings

The Board was shown the quote from Manitou Building Centre for new window coverings for the windows of the office.

RESOLUTION #7/1/2324

CARRIED

Moved by: R. Marginet

Seconded by: W. McTavish

Motion to accept the quote from Manitou Building Centre for window coverings and installation of the window coverings at the office.

8.0 New Business

8.1 MB Envirothon - Requests for Support

The Board was shown Request for Support from MB Envirothon and from Carman Collegiate for financial support relating to the upcoming 2023 MB Envirothon Provincial Competition.

RESOLUTION #8/1/2324

CARRIED

Moved by: S. Pelletier

Seconded by: C. Morgan

Motion to approve \$1,000 in funding to MB Envirothon for support of the 2023 Provincial Competition, and \$1,000 to the Carman Collegiate Envirothon Team to help cover the cost of Entrance Fees for the 2023 Provincial Competition.

8.2 2023-24 RBWD Equipment Rates

The Board was provided with updated rates for RBWD Programs and Equipment. These rates will be used to credit the use of RBWD Equipment on projects with an appropriate value. The rates were set based on similar equipment in the MB Ag Rental Rate Guide and the MB Heavy Construction Assoc. Equipment & Rental Rate Guide.

RESOLUTION #9/1/2324

Moved by: R. Marginet

Motion to approve and adopt the 2023-24 RBWD Program & Equipment Rates as presented.

CARRIED

Seconded by: D. Middleton

8.3 Treherne Ag. Society - Request for Support

The Board was shown a request from the Treherne Ag. Society for funding support for a petting zoo/educational children's area at the upcoming Treherne Ag Fair.

RESOLUTION #10/1/2324

Moved by: W. McTavish

Motion to award \$2,000 to the Treherne Ag. Society as requested for their petting zoo/educational children's area at the 2023 Treherne Ag. Fair.

CARRIED

Seconded by: D. Middleton

8.4 PWCP Coordinator Position

The Board was provided with information from MAW detailing how the districts are now able to apply for up to \$40,000 in funding from the PWCP to fund a PWCP Coordinator position to deliver the PWCP to landowners in the district and free up existing staff for other programs.

RESOLUTION #11/1/2324

Moved by: W. McTavish

Motion to begin the hiring process for a PWCP Coordinator that will be a 1 year, contract position using PWCP Funding.

CARRIED

Seconded by: D. Nott

8.5 Pelly's Lake Reserve Funds - Term Deposit vs. HISA

The Board discussed the Pelly's Lake Reserve Funds and the interest rate comparison between the current HISA the funds are in and current term deposits that banks are offering. Staff will look into different rate options and provide information to the Board at the next Board Meeting.

9.0 Information & Correspondence

9.1 Next Meeting: June 23, 2023 - Location TBD

The next regularly scheduled Board Meeting will be held on June 23, 2023. The meeting will have the Report from the Auditors and will most likely be held in Carman. The Location and Time will be confirmed by Staff prior to the meeting.

10.0 Adjournment

RESOLUTION #12/1/2324

Moved by: D. Middleton

Motion to adjourn the meeting and move upstairs for lunch at 11:40am.

CARRIED

Minutes Approved By:

Board Chairperson: M. Piper

Financial Administrator: A. Smith