

Redboine Watershed District

Board Meeting No. 2/2122 Minutes

June 18, 2021 – 12:30pm

ZOOM Meeting

Present:	District Chairperson	M. Piper	Present (1:15pm)
	La Salle-Assiniboine SD Chair	S. Pelletier	Present
	Boyne River SD Chair	G. Vigier	Present
	Morris-Norquay SD Chair	C. Morgan	Absent
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Absent
	Manager	J. Reid	Present
	Resource Technician	R. Nichol	Absent
	Financial Administrator	A. Smith	Present
	GROW Coordinator	J. Corvino	Present
	MB ARD Watershed Planner	D. Timmerman	Present
	BDO Canada (Delegation)	P. Dupuis	Present
	MB ARD (Delegation)	A. McLean	Present
	MB ARD (Delegation)	A. Kiers-North	Present

1.0 Call to Order by Chairperson

Vice-Chairperson W. McTavish called the meeting to order at 12:45pm. No quorum was present to start the meeting, but additional Board members were expected later in the meeting. It was decided to record the meeting through the ZOOM platform in order to be able to show the missing Board members the presentation from BDO Canada and the discussion on the proposed expansion of the district.

2.0 Approval of Agenda

There was no quorum at the time of the approval of Agenda, so it was presented for information to the Board members, with no additions or amendments at the time.

3.0 Approval of Minutes

There was no quorum at the time of the approval of the Minutes, so they were presented for information purposes only and will be approved at the next Board meeting.

4.0 Delegations

P. Dupuis from BDO Canada presented the 2020-21 Audited Financial Statements to the Board and answered questions. Small minor changes were proposed as a result of discussions during the presentation. BDO will make adjustments to the Financial Statements and resend them to RBWD Staff for Board approval.

5.0 Administration & Business reports

5.1 - Manager's Report

The Manager presented an update on various projects and programs since the last Board Meeting, including details on year-end projects as well as new programs for the current year. The Board was given an update on the status of the Conservation and GROW Trust projects. They were also given an update on the status of the current education programs. The Manager will send more information regarding the Boyne Riverkeepers Dock project to the Board as there was potential interest in possibly installing a similar dock in additional places.

5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including updated Year-End versions of the Budget and Income Statement, as well as the current Bank and Credit Card Statements.

RESOLUTION #1/2/2122

Moved by: G. Vigier

CARRIED

Seconded by: M. Piper

Motion to approve the Administrator's report including list of expenditures totaling: \$108,083.07.

5.3 - Technician's Report

The Board was given the Technician's Report and an update on the projects and programs that are ongoing.

5.4 - GROW Coordinator Report

The Board was given the updated project report for the GROW Program, including the updated 2020-21 year-end expenses. Project work is underway, and spring project site checks have been done. The first Incentive Payment project has been approved and more are being worked on with landowners.

6.0 Reports from Committees

6.1 Watershed Planner Report

D. Timmerman gave the report from the Province including an update on the Provincial drought watch, and information regarding proposed expansion of the RBWD in the 2021-22 fiscal year.

7.0 Business Arising from Previous Meetings

7.1 Rain Barrel Fundraiser Update

The Board was provided with an update on the rain barrel fundraiser. The event sold a total of 117 barrels plus assorted parts and accessories to people from across the district as well as outside the district. The total amount of funds raised from the sale is anticipated to be around \$1,200. There are only 2 barrels left at the shop and the Manager will send photos of the barrels to S. Pelletier as he may be interested in purchasing a barrel.

7.2 RBWD GROW Program Update

The Board was informed that the GROW Application for the 2021-23 GROW Program was approved. Planning can now begin for expanding the GROW Program to the rest of the district. Initial project applications that have already come in to the GROW Coordinator and have been on hold in anticipation of the approval can now proceed to the information gathering and planning stages.

7.3 Repromap Quote

The Board was presented with the quote from Repromap for the updated maps that the district needs. With the announcement of expansion potential for RBWD, staff will send Repromap a new shapefile with the proposed SD alignment and get an updated quote before proceeding.

RESOLUTION #2/2/2122

CARRIED

Moved by: G. Vigier

Seconded by: S. Pelletier

Motion to approve the purchase of new maps from Repromap based on the new SD alignment. Staff is approved to spend up to \$3,500 on the new maps.

8.0 New Business

8.1 2020-21 RBWD Financial Audit

Due to the need for small changes to the Draft Financial Statements, BDO Canada will make the necessary changes and provide staff with a new version of the Financial Statements for the Board to review. The Board will approve the Financial Statements once the new version is received.

8.2 2021-22 Allocation Letter & Budget Approval

The Board was shown the 2021-22 Allocation Letter from Minister Pedersen. Staff presented the updated draft of the 2021-22 Budget that included the approved funding for the 2021-23 GROW Program.

RESOLUTION #3/2/2122

CARRIED

Moved by: M. Piper

Seconded by: S. Pelletier

Motion to approve the 2021-22 Operating Budget for the Redboine Watershed District.

8.3 RBWD Expansion Process

A. McLean and A. Kiers-North were present to discuss the process and the next steps that are needed to be taken to begin the expansion process for RBWD. Municipal meetings with the potential new partners will be scheduled, as well as meetings with the existing partners. A. McLean is hoping the Expansion Proposal will be prepared by the end of July 2021 and will be presented to the Municipalities for approval over the summer. The expansion process is anticipated to be completed in the 2021-22 Fiscal Year and will come with additional funding from the Province to the district.

8.4 Envirothon Trailer Partnership

At a previous meeting of the Board, it was mentioned that RBWD should offer to provide the insurance costs and maintenance costs of the Envirothon trailer that is currently being stored at the RBWD Shop in return for staff being able to use the trailer for other educational programming.

RESOLUTION #4/2/2122

Moved by: S. Pelletier

CARRIED

Seconded by: G. Vigier

Motion to cover the insurance and maintenance costs of the Envirothon trailer in exchange for use of the trailer outside the Envirothon Program. Trailer ownership would remain with the MB Envirothon and the Envirothon Program would take priority over other programs when needing the trailer.

9.0 Information & Correspondence

9.1 2020-21 Board Meeting Schedule

The Board was given the current draft of the 2021-22 Meeting Schedule. All meetings will continue to be held online via ZOOM until provincial restrictions are lifted.

9.2 Next Meeting: August 6, 2021

Staff will poll the Board on how harvest is proceeding and may propose an e-meeting if it better fits with the Board members harvest and summer schedules.

10.0 Adjournment

RESOLUTION #5/2/2122

Moved by: G. Vigier

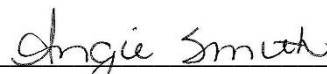
CARRIED

Motion to adjourn the meeting at 3:30pm.

Minutes Approved By:



Board Chairperson: M. Piper



Financial Administrator: A. Smith