

Redboine Watershed District

Board Meeting No. 4/2223 Minutes

October 7, 2022

ZOOM Meeting

Present:	District Chairperson	M. Piper	Absent
	La Salle-Assiniboine SD Chair	S. Pelletier	Present
	Boyne River SD Chair	G. Vigier	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Absent
	Manager	J. Reid	Present
	Financial Administrator	A. Smith	Absent
	GROW Coordinator	J. Corvino	Present
	Resource Technician	R. Nichol	Absent
	GROW Technician		Absent
	MB ARD Watershed Planner	D. Timmerman	Present

1.0 Call to Order by Chairperson

Vice-Chairperson W. McTavish called the meeting to order at 9:40am.

2.0 Approval of Agenda

RESOLUTION #1/4/2223

Moved by: S. Pelletier
Motion to approve the agenda as presented.

CARRIED

Seconded by: C. Morgan

3.0 Approval of Minutes

RESOLUTION #2/4/2223

Moved by: C. Morgan
Motion to approve the minutes from the previous meetings as presented.

CARRIED

Seconded by: S. Pelletier

4.0 Delegations

No delegations were present for this meeting.

5.0 Administration & Business reports

5.1 - Manager's Report

The Manager presented an update on various projects and programs since the last Board Meeting, including details on the status of the Living Labs Program, Conservation Trust projects, and GROW Trust programs. The OFCAF program through MAW is still being ironed out with the Federal Government, however landowner interest is increasing, and applications have begun coming into the office.

5.2 - Administrator's Report

The Board was given the financial update for the district since the last Board Meeting, including updated Year-End versions of the Budget and Income Statement, as well as the current Bank and Credit Card Statements.

RESOLUTION #3/4/2223

Moved by: S. Pelletier

CARRIED

Seconded by: G. Vigier

Motion to approve the Administrator's report including list of expenditures totaling: \$113,828.40.

5.3 - Technician's Report

The Board was given an updated Technician's Report and an update on the projects and programs that are ongoing and encouraged to email any questions back to Rob. Board consensus was granted to allow Rob to upgrade his cell phone to hopefully fix the issues with calls and messages randomly not going through.

5.4 - GROW Coordinator Report

J. Corvino provided the Board with an update on the GROW Program and the projects that are underway. A quick update was also given on the PWCP applications that have come into the office.

6.0 Reports from Committees

6.1 Watershed Planner Report

D. Timmerman provided the current Provincial Update to the Board.

6.2 Employee Committee Report

The Employee Committee presented a report to the Board from the Employee Committee E-Mail Meeting in September.

J. Corvino excused herself from the meeting.

RESOLUTION #4/4/2223

Moved by: S. Pelletier

CARRIED

Seconded by: G. Vigier

Motion to move to an in-camera session of the board.

RESOLUTION #5/4/2223

Moved by: G. Vigier

CARRIED

Seconded by: S. Pelletier

Motion to move out of the in-camera session.

J. Corvino returned to the meeting.

RESOLUTION #6/4/2223

CARRIED

Moved by: S. Pelletier

Seconded by: G. Vigier

Motion to accept the recommendations of the Employee Committee that were discussed during the in-camera session of the board. The list of accepted recommendations is as follows:

- Recommendation #01/EC/2223: Recommendation to postpone restaffing the vacant GROW Technician position until the spring to maximize the potential applicants by waiting for new grads.
- Recommendation #02/EC/2223: Recommendation to terminate the contract agreement with J. Corvino for the GROW Coordinator position effective Oct. 31, 2022.
- Recommendation #03/EC/2223: Recommendation to offer a full-time, permanent position to J. Corvino for the staff position of Project Manager (which will include the GROW Coordinator duties) effective Nov. 1, 2022, and with a starting salary of \$35.00/hour.

J. Corvino agreed to the Board decision to terminate the contract agreement and accepted the offer for the position of Project Manager.

RESOLUTION #7/4/2223

CARRIED

Moved by: G. Vigier

Seconded by: S. Pelletier

Motion to create a "Casual Worker" list and begin adding names of potential candidates for casual, "as-needed" employment. The hourly wage for the Casual Worker list will be set at \$20.00/hour and will be reviewed annually by the Employee Committee.

7.0 Business Arising from Previous Meetings

7.1 Equipment Upgrades - Survey Equipment

The board was given additional information regarding upgrading the survey equipment. The board agreed that having 2 sets of survey equipment would be beneficial. Staff will present quotes for a new system to the board for approval at the next board meeting.

7.2 District Expansion Discussions

The board was given information about recent discussions with landowners in non-member municipalities. Landowners in the RM of Portage la Prairie, RM of Macdonald, RM of Morris and RM of Roland have been inquiring about PWCP projects and have been forwarded to their respective municipal councils as only land within watershed district boundaries is eligible for the PWCP. The RM of Roland has met with the Province about the potential to join the WD Program and the Manager will be meeting with the Roland Council to discuss district projects and answer questions about what the RM could expect from membership in the district.

8.0 New Business

8.1 Upcoming Conference Registrations

The board was given a list of upcoming conferences being put on by district partners.

RESOLUTION #8/4/2223

CARRIED

Moved by: G. Vigier

Seconded by: S. Pelletier

Motion to send the District Manager and the Project Manager to the MFGA Regenerative Agriculture Conference Nov. 14-15 in Brandon, MB. RBWD will cover registration costs and hotel costs for the designated attendees.

RESOLUTION #9/4/2223

CARRIED

Moved by: S. Pelletier

Seconded by: G. Vigier

Motion to send the Manager, the Project Manager and the RRBC Representative to the RRBC Conference Jan. 17-19 in Winnipeg, MB. RBWD will cover registration costs and hotel costs for the designated attendees.

The board was reminded that the MAW Conference is being held on Dec. 5-7 in Winnipeg, MB and that staff will be calling to confirm their availability for the conference. The next board meeting will be held at the MAW Conference if enough of the board members are attending.

8.2 Appointment of Provincial Appointee

The board was provided with the letter from the Province re-appointing M. Lowdon for another 3-year term as the RBWD Provincial Appointee.

9.0 Information & Correspondence

9.1 2022-23 Board Meeting Schedule

The Board was given the current draft of the 2022-23 Meeting Schedule.

9.2 Next Meeting: December 2022

The next regularly scheduled Board Meeting will be held in Winnipeg at the MAW Conference. If a quorum is not present at the conference, the board meeting will be held on Dec. 16 at a location TBD.

10.0 Adjournment

RESOLUTION #10/4/2223

CARRIED

Moved by: G. Vigier

Motion to adjourn the meeting at 11:10am.

Minutes Approved By:

Board Chairperson: M. Piper

Financial Administrator: A. Smith