

Redboine Watershed District
Board Meeting No. 2/2223 Minutes
June 17, 2022 – 9:30am
Breakaway Restaurant - Carman, MB

Present:	District Chairperson	M. Piper	Present
	La Salle-Assiniboine SD Chair	S. Pelletier	Absent
	Boyne River SD Chair	G. Vigier	Present
	Morris-Norquay SD Chair	C. Morgan	Present
	Tobacco-Shannon Creeks SD Chair	W. McTavish	Present
	Provincial Appointee	M. Lowdon	Absent
	Manager	J. Reid	Present
	Financial Administrator	A. Smith	Present
	GROW Coordinator	J. Corvino	Present
	Resource Technician	R. Nichol	Present
	GROW Technician	S. Madill	Absent
	MB ARD Watershed Planner	D. Timmerman	Absent
	BDO Canada	P. Dupuis	Online

1.0 Call to Order by Chairperson

Chairperson M. Piper called the meeting to order at 9:45am with 4 attendees present in-person and 1 attendee online.

2.0 Approval of Agenda

RESOLUTION #1/2/2223

Moved by: W. McTavish
Motion to approve the agenda as presented.

CARRIED

Seconded by: C. Morgan

3.0 Approval of Minutes

RESOLUTION #2/2/2223

Moved by: G. Vigier
Motion to approve the minutes from the previous meeting as presented.

CARRIED

Seconded by: W. McTavish

4.0 Delegations

4.1 - P. Dupuis, BDO Canada - Auditor's Report

P. Dupuis joined the meeting via Zoom and presented the board with the 2021-22 Financial Statements. She went through the audit process, explained the financial statements, and answered questions from the board.

5.0 Administration & Business reports

5.1 - Manager's Report

The Manager presented an update on various projects and programs since the last Board Meeting, including details on the status of the Living Labs Program, Conservation Trust projects, and GROW Trust programs. The OFCAF program through MAW is still being ironed out with the Federal Government. Project funds will not be moving through the WD so the program will not be included in the annual budget other than admin costs to the district. The Province is looking at moving forward with the Lower Assiniboine IWMP and is beginning to lay out a plan for stakeholder involvement and PMT selection.

5.2 - Administrator's Report

The Board was given the Administrator's update for the district since the last Board Meeting, including updated Budgeted Expenses to Date, Financial Report, as well as the current Credit Card Statements.

RESOLUTION #3/2/2223

Moved by: G. Vigier

CARRIED

Seconded by: C. Morgan

Motion to approve the Administrator's report including list of expenditures totaling: \$104,683.63.

5.3 - Technician's Report

The Board was given the updated Technician's Report on the projects for this year. Discussion was held on the spring run-off and projects that have been damaged.

Staff will talk with other WDs about accessing DFA funding for project damages in run-off and rain events.

The Board was given the updated GROW Technician's Report.

5.4 - GROW Coordinator Report

The Board was given a quick update on the GROW Program and the status of GROW projects to date.

6.0 Reports from Committees

6.1 Watershed Planner Report

The July Watershed Planner Report was provided to the Board.

7.0 Business Arising from Previous Meetings

7.1 Special Infrastructure Reserve Fund

Discussion was held on the draft proposal for the SIRF. A list of projects needing repair work complete with budget estimates will be compiled by staff to provide supporting information on the maximum fund cap that will be requested.

8.0 New Business

8.1 2021-22 Audit Report Approval

RBWD staff had some questions for BDO staff regarding the journal entries created during the audit process. It was recommended by P. Dupuis that staff contact BDO for clarification and additional understanding of why the entries were made.

RESOLUTION #4/2/2223

CARRIED

Moved by: W. McTavish

Seconded by: G. Vigier

Motion to approve the 2021-22 RBWD Financial Statements prepared by BDO Canada as presented by P. Dupuis. The approval is conditional to no additional changes to the Financial Statement documents being required after RBWD staff discusses the journal entries with BDO staff.

9.0 Information & Correspondence

9.1 2022-23 Board Meeting Schedule

The Board was given the current draft of the 2022-23 Meeting Schedule.

9.2 Next Meeting: August 2022

The next Board Meeting is currently scheduled for August 2022. The meeting will tentatively be scheduled as an email meeting to accommodate for harvest.

10.0 Adjournment

RESOLUTION #5/2/2223

CARRIED

Moved by: G. Vigier

Motion to adjourn the meeting at 1:50pm.

Minutes Approved By:

Board Chairperson: M. Piper

Financial Administrator: A. Smith